



KIIT UNIVERSITY
INTERNAL QUALITY ASSURANCE CELL

MINUTES OF MEETING

MEETING NO: KQAC/M1/2016 DATE/TIME: 30.04.2016/
11.30am VENUE: CH 4, C-6

Members Present

| | | |
|--|---|------------------|
| Prof. P.P.Mathur, Vice Chancellor | - | Chairman |
| Prof.S.Nanda, Head, CIR | - | Vice-Chairman |
| Prof. B. Mohanty, Ex VC, UU of Culture, | - | External Expert |
| Prof. J. K. Parida, Professor, Utkal University | - | External Expert |
| Dr. Suman Bhattacharya, National Head, ODL, TCS SMB- | - | External Expert |
| Prof. B. C. Dash, Principal, KIMS | - | Member |
| Prof. R. C. Dash, Principal, KIDS | - | Member |
| Prof.M.N.Das, Professor, School of Computer Engg | - | Member |
| Prof.R.N.Subudhi, Professor, School of Management | - | Member |
| Prof. A. Sonawane, Professor, School of Biotechnology- | - | Member |
| Prof.Prafulla Kumar Mishra, Professor, School of Law- | - | Member |
| Prof. Tanmaya Mohanty, Professor, School of Mech | - | Member |
| Mr. D.N.Dwivedy, Management Representative | - | Member |
| Dr.S.Samanta, Registrar | - | Member |
| Mr.H.K.Nayak, Finance Officer | - | Member |
| Nominee from students (Abhisek Mohanty) | - | Member |
| Nominee from Alumni (Ramachandra Acharya) | - | Member |
| Prof.B.C.Guru, Director, (QA) | - | Member Secretary |

FOLLOW UP OF ACTION RECOMMENDED IN PREVIOUS MEETING

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|----|---|
| 1. | Students feedback form hosted in SAP. The feedbacks have been collected. The analysis has been initiated. |
| 2. | Teachers' feedback form could not be uploaded in SAP. |
| 3. | Filled in Feedback forms from parents, alumni and employers have been received and analyzed. |
| 4. | The summary sheet of feedback analysis result is attached |
| 5. | SSR prepared and uploaded |
| 6. | NAAC accreditation team visit is over. The recommendations have been received. |
| 7. | Three executive staff members have been appointed in QA Cell. |





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| ITEM NO | RECOMMENDED ACTION | RESPONSIBILITY | SCHEDULE |
|---------|--|---------------------------------|------------|
| 1. | Academic Audit to be taken up. Team comprising of Senior academic functionary will take up the audit and focus on the teaching-learning process. | Dean, QA Cell | 15.06.2016 |
| 2. | FDP 2016 will focus on developing teachers' skill in usage of modern concepts. The training will be imparted by professional agencies wherever possible. | Head, Research Chair | 30.06.2016 |
| 3. | The QA Cell will facilitate the PBAS related activities and complete the process | Dean, QA Cell | 31.07.2016 |
| 4. | ABET accreditation may be sought for. | Deans of Schools of Engineering | 31.05.2016 |
| 5. | Preparation of a draft to implement NAAC recommendations for quality enhancement of the institution | Committee to be constituted | 31.07.2016 |

MEMBER SECRETARY

DIRECTOR, QA
KALINGA INSTITUTE OF INDUSTRIAL TECHNOLOGY
DEEMED TO BE UNIVERSITY
BHUBANESWAR

CHAIRMAN

